



**URBAN FORESTRY BOARD (UFB) REGULAR MEETING
6726 WALNUT STREET
FRISCO, TEXAS 75034**

6:30 PM

WEDNESDAY, DECEMBER 16, 2009

DRAFT MINUTES

REGULAR SESSION

1. Call to Order/Roll Call

Mike Zapata called the meeting to order at 6:36 p.m. A quorum was present and the agenda was properly posted.

Board Members Present: Mike Zapata, Marc Kirkland, Phil Ramirez and Loren Sauer

Board Members Absent: Lee Shearer

Staff Present: Manager of Parks Services Bob Johnson

2. Citizen Appearance

No one was present.

CONSENT AGENDA

3. Consider and act upon approval of the Minutes from the October 28, 2009 Regular Urban Forestry Board (UFB) Meeting.

Loren Sauer moved to approve the Minutes from the October 28, 2009 Regular Urban Forestry Board (UFB) Meeting. Phil Ramirez seconded the Motion. Motion carried. Vote: 4-0.

4. Consider and act upon approval of the Minutes from the November 7, 2009 Regular Urban Forestry Board (UFB) Meeting.

Loren Sauer moved to approve the Minutes from the November 7, 2009 Regular Urban Forestry Board (UFB) Meeting. Phil Ramirez seconded the Motion. Motion carried. Vote: 4-0.

REGULAR AGENDA

5. Consider and act upon the election of the UFB Chair.

Mike Zapata opened the floor for nominations for UFB Chair.

Marc Kirkland nominated Mike Zapata.

Loren Sauer moved that nominations cease. Phil Ramirez seconded the Motion. Motion carried. Vote: 4-0.

Mike Zapata was appointed Chair by acclamation.

6. Consider and act upon the election of the UFB Vice Chair.

Mike Zapata opened the floor for nominations for UFB Vice Chair.

Mike Zapata nominated Marc Kirkland.

Phil Ramirez moved that nominations cease. Loren Sauer seconded the Motion. Motion carried. Vote: 4-0.

7. Consider and act upon the election of the UFB Secretary.

Mike Zapata opened the floor for nominations for UFB Secretary.

Marc Kirkland nominated Phil Ramirez.

Loren Sauer moved that nominations cease. Marc Kirkland seconded the Motion. Motion carried. Vote: 4-0.

8. Follow up discussion regarding the 2009 Arborfest Celebration held on November 7, 2009.

During discussion, all of the Board members agreed that the 2009 Arborfest was a big success. They were also pleased that fifteen people remained for a tree identification tour through the wooded area of Frisco Commons. Mike stated that they found a new species of tree, but he had yet to identify it.

9. Discussion regarding possible future events.

During discussion, Mike gave the Board several available dates for having a display table at a future Tornado hockey game. The members set a tentative date of January 23, 2010.

Bob Johnson told the Board that he would contact Melanie Cornelius with the FISD regarding tree plantings and programs for the elementary schools in 2010.

10. Miscellaneous discussion and future agenda items.

- Bob Johnson presented the new members with new UFB shirts and hats.
- Bob Johnson told the members he would have the UFB website updated to show the new members and officers.
- The members also discussed the possibility of touring the Grand Park property sometime in early 2010.

ADJOURN

Marc Kirkland moved to adjourn the meeting at 7:16 p.m. Phil Ramirez seconded the Motion. Motion carried. Vote: 4-0.

(Please note these are preliminary meeting minutes and are not official until approved by the Urban Forestry Board at the next scheduled meeting. Approved/signed minutes are available at <http://sire.friscotexas.gov/sirepub/docs.aspx> .)